



**Process:**

The application form and presentation abstract should be completed, signed by the applicant, approved by the appropriate unit administrator and submitted to the **Larrick Graduate Student Travel Grant Committee, 207 Agricultural Hall, East Campus 0704** by the deadlines listed above. Applications will be notified if they will receive funding within approximately two-three weeks after the deadline. **{November 15<sup>th</sup>, 2007}**.

Graduate students, faculty or unit administrators with questions about the Larrick Graduate Student Travel Grant Program should contact the ARD Office. Please inform appropriate faculty members and graduate students in your unit of this opportunity for traveling funding. Thanks for your assistance. Information may also be found on the ARD Web site located at the following: **[ard.unl.edu/students.shtml](http://ard.unl.edu/students.shtml)**.

Sincerely,



Gary L. Cunningham  
Dean & Director  
Agricultural Research Division

Enclosure (form)

xc: Steve Waller

DAVID H. AND ANNIE E. LARRICK STUDENT SUPPORT FUND

IANR STUDENT RESEARCH TRAVEL FUND  
UNIVERSITY OF NEBRASKA-LINCOLN  
APPLICATION FOR FUNDING TO ATTEND A SCHOLARLY MEETING

The Larrick Research Travel Funds program, granted biannually on a competitive basis, allow M.S. and Ph.D. students to travel to professional and scholarly meetings fields other than Animal Science, Agricultural Education and Leadership, or Veterinary and Biomedical Sciences. The **application deadline** for travel from July 1 to December 31 is May 15 and for travel from January 1 to June 30 is November 15. Supply the information requested on this form, obtain the signatures, and submit the **original and five copies** to: **Larrick Fund Travel Committee, 207 Ag Hall, 0704. {Official Form}**

Applicant Name: \_\_\_\_\_ Advisor's Name: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Seeking Degree: M.S. \_\_\_\_ Ph.D. \_\_\_\_ Expected Graduation Date: \_\_\_\_\_

Name of meeting/conference (no acronyms): \_\_\_\_\_

Sponsoring organization (if not apparent): \_\_\_\_\_

Location (city, state, country): \_\_\_\_\_

Dates of the meeting: \_\_\_\_\_

Have you previously received Larrick Research Travel Funds? Yes \_\_\_\_ No \_\_\_\_ Year: \_\_\_\_\_

This groups meets: Annually \_\_\_\_ Biennially \_\_\_\_ Other \_\_\_\_

Attending scholars primarily from: U.S. \_\_\_\_ North America \_\_\_\_ World \_\_\_\_

Are you a member of the sponsoring organization? Yes \_\_\_\_ No \_\_\_\_ NA \_\_\_\_

Type of presentation: Oral \_\_\_\_ Poster \_\_\_\_

Presentation has been: Approved \_\_\_\_ Submitted (Waiting for response) \_\_\_\_

Provide an estimate of your trip expenses in terms of the following categories:

\_\_\_\_\_ Round trip air travel (not to exceed coach class airfare), surface travel via commercial carrier or personal auto  
\_\_\_\_\_ Ground transportation (i.e. taxi to hotel)  
\_\_\_\_\_ Lodging  
\_\_\_\_\_ Meals  
\_\_\_\_\_ Registration fees  
\_\_\_\_\_ Total expenses  
\_\_\_\_\_ Total requested [per fiscal year limit of \$500]

**SIGNATURES:**

Submitted by (applicant): \_\_\_\_\_ Date: \_\_\_\_\_

Approved (advisor) \_\_\_\_\_ Date: \_\_\_\_\_

Approved (department chair/head): \_\_\_\_\_ Date: \_\_\_\_\_

## **Application Procedures**

- § Attach **TWO PAGES** to the application form. At the top of the **first** page, list the title of your presentation or paper. Next, list the names of all authors in the order these were submitted to the meeting sponsor. Put an asterisk after the name of the actual presenter. (Travel funds are available for the presenter--not the other authors.) If you are making more than one presentation, list only the one that you feel is your most significant contribution. Indicate the date and time of an oral presentation or the date and time you are scheduled to be present for a poster presentation.
  
- § Use no more than one half of the first page to describe the substance of your presentation. Do so in a manner that will allow the Larrick Fund Travel Committee to grasp the originality and significance of your scholarly work. Emphasize results and implications rather than objectives and procedures. Avoid technical jargon. Do not exceed the half-page limit.
  
- § The **second** attached page should be a copy of the abstract as submitted for the meeting.