Staff Advisory Committee

Dept of Agronomy & Horticulture

January 30, 2014

Present: Diane Nolan, Martha Rowe, Jeff Witkowski, Fran Benne, Susan Thomas, Jon Soper, Richard Ferguson, David Scoby, Cheryl Bogenrief and John Dillingham, guest. Absent: Mike Livingston

Key Points:

Discussion of staff evaluations was led by John D. – deadline of March 15 for staff evaluations, changing of the forms, the talent management/strengths finder process that IANR has begun with the business center staff members. (“Inspire”)

Special Contribution Award and Staff Development Award – Diane will put a reminder of the Staff Development Award and notice of the newly set deadline (March 31st) for nominations to the Special Contributions Award in upcoming newsletters.

Suggestion Box: Nothing there.

Safety/Security Concerns: Discussion was held on getting together a First-Aid, CPR, AED training for the department. We will check on the cost and see if we can put a regular schedule together. Richard will discuss with Dr. Gaussoin/TJ about the deteriorating roadway located in the field and greenhouse/parking lot security.

Richard briefly discussed the faculty new hires, Charlene’s retirement/replacement and the All Hands address by Ronnie Green that was January 29.

Next Scheduled Meeting, April 3, 2:30 p.m. in 279M Plant Sciences Hall

Respectfully submitted by

Cheryl Bogenrief