

Staff Advisory Committee Meeting:

October 24, 2019 9:00 a.m. 202N KEIM

Attendees: Michael Carlson, McKinzie Sutter, Cheryl Dunn, John Lindquist, Katelyn Rife, Kaye Wolfe, Samantha Isaacson, Ann Powers

- Daniel Simon was in the field harvest, and Kay McClure-Kelly was out sick

Carlson call the meeting to order at 1:00 p.m.

Special Contribution Award:

- Concur group award was awarded on July 1 which would count as the Committee's one group award for this fiscal year.
- Discussion was held on when to call for nominations for the next SCA award.
- Committee decided to hold off on the call for nominations until spring 2020.

By-Laws:

- Discussion was held around the addition of the department business and safety managers as ex-officio members of the Committee.
- Language will be added to the By-Laws to include the business and safety managers as ex-officio members that will be requested to join Committee meetings when needed.
- Language will be fixed regarding meeting schedule for the Committee to be bi-monthly with additional language added to allow flexibility for the Committee to schedule additional meetings depending on work load of the Committee.
- By-laws will be finalized and sent to Fran/Lana to be uploaded to the Committee's website for all staff to be able to ready by November 1.

Communication:

- Discussion was held on how the Committee can communicate our role more effectively to all staff in AG/HORT.
- The Committee will work on presenting at every all staff meeting including acknowledging members of the Committee, reminding staff what we do as a committee and our openness to listen to concerns and compliments about AG/HORT.
- The Committee will work with Dunn and the onboarding committee to develop a presentation about the Committee for a new staff orientation this spring.

Advocacy:

- Sutter led a discussion on how we can continue the Committees legacy of advocacy for staff in AG/HORT.
- The Committee will increase our presence at large department gatherings, not just all-staff meetings.

- Ideas of a rolling PowerPoint with information about the Committee at social events and meetings, and presentations at all-staff meetings, and the staff appreciation luncheon or social functions about staff accomplishments and the role of the Committee in AG/HORT.
- Additional ideas will be aggregated and led by Sutter.
- Wolfe volunteered to put together a PowerPoint reel for the October 29 social event and also reach out to the Social Committee to have this playing in the background of the event.
- Carlson will reach out to the Social Committee about the staff appreciation luncheon and how the Committee can assist with this program.

IANR Staff ombudsperson/committee:

- Discussions were held about the possibility of an IANR wide staff ombudsperson and committee.
- The Committee noted that it would be helpful for an IANR staff ombudsperson to represent departments without their own, and also elevate problems occurring in multiple units.
- Carlson recorded comments and concerns surrounding the possibility of an IANR staff committee.
 - The composition of the committee, and importance that IANR will listen to this committee were of utmost importance.

Ex-Officio updates:

- No updates from John Lindquist
- No suggestion box or issues were brought up by Ann Powers.
- Ann did ask the committee for a letter of support for the white paper written by the Chancellors Committee on the Status of Women.
- The Committee is asked to read through this white paper, and be prepared to work together to write a letter of support if we vote in support of writing a letter of support.
- Lactation spaces were discussed, and the department's is located in PLSH 264 and to get into the space people need to ask an OP in 279 PLSH.

Deliverables:

- Wolfe to approach social committee about October 29 event Power Point
 - Will send Carlson PowerPoint for edits
- Sutter to work on candy give-away and additional advocacy opportunities
- Carlson to update by-laws and send finalized version to Fran/Lana for posting to the committee website
- Feedback requested from Powers surrounding the Chancellors Commission on the Status of Women before we discuss our letter of support

- Carlson to reach out to social committee about December Staff Appreciation Luncheon