

**Staff Advisory Committee Meeting**

April 27, 2020          2:00 pm          Zoom

Attendees: Michael Carlson, Cheryl Dunn, John Lindquist, Kay McClure-Kelly, Ann Powers, Katelyn Rife, McKinzie Sutter, Kaye Wolfe

Carlson called the meeting to order at 2:05 pm.

Committee member elections:

- Carlson provided updated list on the current committee member terms (Table 1)
  - McClure-Kelly will now serve until 2021
  - Carlson will now serve until 2022
- Sutter updated the committee on her new job within UNL
- Carlson provided information on which group new members will be elected from
  - Admin/HAPPI
    - One person for a two-year term (serve until 2022), to take over for McClure-Kelly's term.
  - Lab/Computer
    - One person for a one-year term (serve until 2021) to 'fill' out the 2021 class of committee members
    - One person for a three-year term (serve until 2023) to replace Sutter
- Carlson showed the committee the Survey Monkey form that will be used for the election.
  - All eligible staff will be listed under the correct grouping, with those nominated highlighted in red.
  - Current and rotating off SAC members will be deleted from the list of eligible staff.
- Call for nominations will occur 5/4 to 5/13 with elections starting the following week for two weeks on the Survey Monkey.

June officer elections

- Carlson updated committee on how he thought the elections should proceed after new committee members are elected.
  - Recommended to elect all three positions with a strong recommendation that the new chair have previously served on SAC. Vice-chair and secretary will serve their terms as previously outlined in the by-laws.

Professional Development Award

- Carlson will update the draft email and send out for further comments.
- Email to department will go out at same time as elections.

## Special Contribution Award

- 14 staff were nominated:
  - Fran Benne
  - Craig Ferguson
  - Tom Galusha
  - Lana Johnson
  - Sarah Johnston
  - Mike Livingston
  - Casey Lundberg
  - TJ McAndrews
  - Mitch Montgomery
  - Vicki Schroeder
  - Julie Jacobs
  - Heather Steffens
  - McKinzie Sutter
  - Grace Troupe
- The following staff were ineligible to win the award because of winning the award within the past few years:
  - Lana Johnson
  - Sarah Johnston
  - Mike Livingston
  - Casey Lundberg
  - TJ McAndrews
  - Heather Steffens
- Sutter was not able to win the award because of being apart of the committee (see Article 4, Section 3A of the By-laws).
- Fran Benne will be award the SCA for Spring 2020 from her multiple strong nominations.
  - Will work with Martha to present the award at a Staff Zoom meeting in the next few weeks.
- Dunn, Sutter, Rife brought up that the committee should research how we can award our Distance Education and Research Technologist groups in the future.
- Powers suggested the committee discuss how we decide to bar previously SCA winners from winning the nomination again.

## Ombudsperson:

- Powers shared one comment about an individual struggling with the changes in work everyone was experiencing.