

Safety Committee Agenda: Wednesday 12/12/19, 3:00 PM 375 Plant Science

Attendees: Samantha McConaughy Kay McClure-Kelly, Robert Harrison, Betsy Howe, Mike Livingston, Kyle Broderick

Call to order 3:05 PM

- 1) Correction of deficiencies arising from EHS laboratory audits.

Mike provided list of five recurring deficiencies and indicated this is what we should highlight during training. Dating and testing bottles of those substances which are known peroxide formers should be emphasized, along with incompatible chemical storage, transitory glassware labelling, flammables in fume hoods, and PPE employment.

- 2) Update on new signage and winter weather travel safety. Accident report and stats on from last year's slip trips and falls. Update on CUSC Elizabeth (Betsy) Howe-EHS

Betsy provided a new document that provides updated SOP's that are available on the EHS website. The committee discussed the nearly doubled number of incidents of OSHA recordable slip trips and falls from last winter and Betsy provided handouts on safe winter travel. She also addressed the incidents that have arisen from employees working in areas that fall out of their normal expertise and encouraged collaboration amongst those with the necessary skillset to safely carry out their projects.

- 3) Safety profile update on SAP and on the job injury procedures –John Dillingham

John was unable to attend the meeting so the committee will wait until our next meeting to discuss this.

- 4) Update on near miss/accident reporting, Safety Committee website anonymous suggestion

The "Suggestion/Report" button located on the safety committee webpage has had a few messages over the past year. The committee should focus on near miss reporting to help prevent future mishaps. Safety training sessions in the future will address and explain this valuable system. A near miss is defined as an incident that did not result in injury or property damage, but where, a slight shift in time or position, damage or injury could easily have occurred. The EHS webpage has a near miss reporting system.

Anonymous and non-punitive

Follow up to identify the root cause and weaknesses in the system.

The results provide the roadmap to improve safety systems.

Results provide opportunities for training, feedback and a commitment to continue all areas of safety in the workplace.

5) Upcoming safety presentations CPR/AED 12/19 11:00, Situational Preparedness 1/7/20 10:30

New lab user Safety training January TBD, Field Safety Seminar February

6) New Business

Robert Harrison addressed the new procedures and protocols they have implemented for OSHA visits to their facility. This is to ensure their unit follows best practices and are in compliance with all regulations. Kyle Broderick indicated the Plant Pathology Department is updating their autoclave SOP to ensure material is safely transported within the building.

7) Next Meeting time

Wednesday March 11th at 2:00 pm in 279M Plant Sciences Hall